



SPEED POST

No. A/2-1/2007-WII (Vol.X:2016-17/Part-IV)

Dated 24.01.2017

To.

Shri Rakesh Jakhmola, House No. 9, Devlok Phase-I, Shimla By-pass Road, Sewla Kalan, Majra, Dehradun – 248 171 Uttarakhand

Sub.: Information sought under Right to Information Act, 2005- reg.

Ref.: Your RTI Application vide letter dated 09.12.2016.

Sir.

Please refer to your application cited above under RTI Act, 2005 (No. 52). In this context, you were requested to deposit an amount of Rs. 42/- as photocopy charges for providing the information sought by you vide our letter no. A/2-1/2007-WII (Vol. X; 2016-17/Part-IV) dated 17.01.2017.

After receiving the amount of Rs. 42/- (receipt no. 5408 dt. 24.01.2017) vide your letter dated 24.01.2017, the information received from concerned authority of the Institute, contained in 21 pages is attached herewith.

If you are not satisfied with the aforesaid reply, you may file an appeal before the First Appellate Authority i.e. "Dr. V.B.Mathur, Director, Wildlife Institute of India, P.B.18, Chandrabani, Dehradun – 248 001, Ph. 0135-2640910" within a period of one month.

Thanking you,

Yours faithfully.

Sfr. 1/2

(Aseem Shriyastava)

CPIO

Encl: 21 pages.

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EPABX: + 91-135-2640111 to 2640115; Fax: 0135-2640117; GRAM: WILDLIFE 第一种可 / E-mail: wii@wii.gov.in

Dated: 18th March 2015

DEHRA DUN - 248 001 P.O. BOX # 18, CHANDRABANI WILDLIFE INSTITUTE OF INDIA THE ADMINISTRATIVE OFFICER

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2014-15 - regarding.

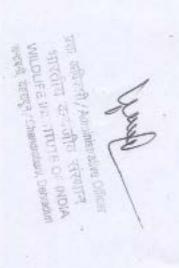
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With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2014-15 Ref.: A/2-1/2007-WII dated 17th March 2015. Dehradum

(April 2014 to March 2015) is hereby submitted for further extension:

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o 0	4, 1	ω,	12	-	-
Preparation of agenda notes pertaining to research for TRAC, Governing Body & Finance Committee meetings.  Database management related to research projects/activities.	Assist in engagement and insurance of research fellows at WII.	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting including despatch of invitations.	Coordination, monitoring and maintenance of files and records pertaining to various research activities.	Secretarial Assistance in the O/o The Research Coordinator.	Danoilly cauno
				His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
purposes. He also assists the Research Coordinator regarding budget allocations to the research projects and also in handling matters related to Ph.D. registrations of Will research scholars and external candidates	provide latest and updated information on the research activities to WII website, Admin Section and Finance Section for Audit	with organizing of the Annual Research Seminars (ARS) and TRAC meetings; work related to engage research fellows at Will-to	day routine work related to the O/o Research Coordinator of the Institute. His duties involves monitoring the activities of all	Services of Sh. Gyanesh Chhibber are extremely important and crucial for day to	Justification for further retention
	†		a year.	At least for	Duration for further retention
			extension.	Recommended	Remarks

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<ol> <li>Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI University, D. Dun.</li> <li>Handling files and matters pertaining to All India Tiger Monitoring Project.</li> <li>Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute.</li> </ol>	The Research Coordinator  B. Database and files/records management of Ph.D., Dissertation and Internship Programmes at WII.	
		Evaluation (Outstanding/ Very Good/ Average/Below Average)
It is also informed that Sh. Gyanesh Chhibber possesses brilliant administrative and computer skills and has adequate long experience of assisting the research activities of the Institute. It is also important to mention that Sh. Gyanesh Chhibber has been handling all his official tasks very efficiently over the years and his services are thereby indispensable.	with the Saurashtra University, Rajkot and FRI University, Dehradun. Also assist Course Director, M.Sc. Wildlife Science Course, in matters pertaining to the Saurashtra University, Rajkot.	Justification for further retention
		Duration for further retention
		Remarks



OPIC, Was Life Institute of India, Dehradun

## CONFIDENTIAL

Dated: 14th March 2014

P.O. BOX # 18, CHANDRABANI **DEHRA DUN - 248 001** WILDLIFE INSTITUTE OF INDIA THE ADMINISTRATIVE OFFICER

To,

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2013-14 - regarding.

Dehradus

Ref.: AJ2-1/2007-WII dated 13th March 2014.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2013-14 (April 2013 to March 2014) is hereby submitted for further extension: CPVO, Wild Life Institute of India, Debratum

					Gyanesh Chhibber	Name
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Database management related to research projects/activities.	Preparation of agenda notes pertaining to research for TRAC, Governing Body & Finance Committee meetings.	Assist in engagement and insurance of research fellows at WII.	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting including despatch of invitations.	Coordination, monitoring and maintenance of files and records pertaining to various research activities.	Secretarial Assistance in the O/o The Research Coordinator.	Duties Allotted
					His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
research scholars and external candidates	purposes. He also assists the Research Coordinator regarding budget allocations to the research projects and also in handling	research activities to WII website, Admin Section and Finance Section for Audit	with organizing of the Annual Research Seminars (ARS) and TRAC meetings; work related to engage research fellows at WII; to	Coordinator of the Institute. His duties involves monitoring the activities of all ongoing and new research projects along	Services of Sh. Gyanesh Chhibber are extremely important and crucial for day to day routing work related to the Olo Research	Justification for further retention
					At least for a year.	Duration for further retention
				extension.	Recommended for further	Remarks

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<ol> <li>Maintaining of Final and Annual Project</li> <li>Reports of various completed and ongoing research projects of the Institute.</li> </ol>	Rajkot and FRI University, D. Dun.  10. Handling files and matters pertaining to All India Tiger Monitoring Project.	Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University,	Database and files/records management of Ph.D., Dissertation and Internship Programmes at WII.	Day-to-day correspondences related to O/o The Research Coordinator.	Duties Allotted
					(Outstanding/ Very Good/ Average/Below Average)
m ≥ m	experience of assisting the research activities of the Institute. It is also important to mention that Sh. Gvanesh Chhibber has been	It is also informed that Sh. Gyanesh Chhibber possesses brilliant administrative	university, Rajkot.	475	Justification for further retention
					Duration for further retention
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Dated: 26th February 2013

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**DEHRA DUN - 248 001** P.O. BOX # 18, CHANDRABANI WILDLIFE INSTITUTE OF INDIA THE ADMINISTRATIVE OFFICER

To,

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2012-13 - regarding.

Ref.: A/2-1/2007-WII dated 23rd February 2013.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2012-13 (April 2012 to March 2013) is hereby submitted for further extension: CPIO, VIIId Life frembe of India, Deliverban

-					Chhibber	Name
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Database management related to research projects.	Preparation of agenda notes pertaining to research for TRAC, Governing Body & Finance Committee meetings.	Assist in engagement and insurance of research fellows at Wil.	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting including despatch of invitations.	Coordination, monitoring and maintenance of files and records pertaining to various research activities.	Secretarial Assistance in the O/o The Research Coordinator.	Duties Allotted
					His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
registrations of WII research scholars and external candidates with the Saurashtra	assists the Research Coordinator regarding fund allocations to the research projects and also in handling matters related to Ph.D.	updated information on the research activities to WII website, Admin Section and	of the Annual Research Seminars (ARS) and TRAC meetings; work related to engage research fellows at WII; to provide latest and	of the Institute. His duties includes monitoring the activities of all ongoing and	Services of Sh. Gyanesh Chhibber are essentially required for day to day routine	Justification for further retention
Se					At least a	Duration for further retention
Dr. K. Sankar Senior Professor/Son				extension,	Recommended	Remarks

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Diffies Allotted	Day-to-day correspondences related to O/o The Research Coordinator.  Database and files/records management of Ph.D., Dissertation and Internship Programmes at WII.	Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI University, D. Dun.  Maintaining of Final and Annual Project	<ol> <li>Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute.</li> </ol>
(Outstanding/ Very Good/ Average/Below Average)			
Justification for further retention	University, Rajkot and FRI University, Dehradun. Also assist Course Director, M.Sc. Wildlife Science Course, in matters pertaining to the Saurashtra University, Rajkot.	It is also informed that Sh. Gyanesh Chhibber has shown good administrative and computer skills over the years and possess long experience of assisting the research	activities of the Institute. It is also important to mention that Sh. Chhibber has been handling all his official tasks very efficiently.
Duration for further retention			
Remarks			

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CPIO, Wild Life Trisitute of India, Dehradum

(Dr. K. Sankar Research Coordinator Senior Professor/Scientist-G & Research Coordinator in use Institute of India 1 - 25x # 18, Chandraban Dama Dun - 248 601 (Uttarakhang)

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P.O. BOX # 18, CHANDRABANI WILDLIFE INSTITUTE OF INDIA THE ADMINISTRATIVE OFFICER

DEHRA DUN - 248 001

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2011-12 - regarding.

Ref. : A/2-1/2007-WII dated 28th February 2012.

SNS MAN S

Dated: 9h March 2012

CONFIDENTIAL

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2011-12 (April 2011 to March 2012) is hereby submitted for further extension;

					Chhibber	
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Committee meetings.  Database management related to research projects.	Preparation of agenda notes pertaining to research for TRAC. Governing Body & Empires	including despatch of invitations.  Assist in engagement and insurance of	Assisting in conduct of the Wil's Annual Research Seminar and TRAC meeting	Coordination, monitoring and maintenance of files and records pertaining to various research activities.	Secretarial Assistance in the O/o The Research Coordinator,	Duties Allotted
				6	His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
fund allocations to the research projects and also in handling matters related to Ph.D. registrations of WII research scholars and external candidates with the Saurashtra	activities to WII website, Admin Section and Finance Section for Audit purposes. He also assists the Research Coordinator regarding	research fellows at WII; to provide latest and updated information on the research	of the Annual Research Seminars (ARS) and	work related to the O/o Research Coordinator of the Institute. His duties includes monitoring the activities of all ongoing and	Services of Sh. Gyanesh Chhibber are essentially required for day to day murine	Justification for further retention
				year.	At least a	Duration for further retention
				for further extension.	Recommended	Remarks

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research projects of the Institute.  11. Also assisting for engagement, insurance, maintenance of files and records for Tiger based research programs/projects.	Rajkot and FRI University, D. Dun.  10. Maintaining of Final and Annual Project Reports of various completed and ongoing		Database and files/records management of Ph.D., Dissertation and Internship Programmes at WII.	Day-to-day correspondences related to O/o The Research Coordinator.	Duties Allotted
				The second second	Evaluation (Outstanding/ Very Good/ Average/Below Average)
onwar was very emolency.	assisting the research activities of the Institute. It is also important to mention that Sh. Chhibber has been handling all his official tracks upon difficiently	years and possess long experience of	Besides executing various duties as mentioned above, it is informed that Sh.	University, Rajkot and FRI University, Dehradun.	Justification for further retention
					Duration for further retention
					Remarks

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WILDUSE LISTITUTE OF INDIA
WHEN ENTER/Chandrabank, Dehradun TITL WINDS Administrative Officer

> CPIO, Was Life Institute of India, Debraidan ATTESTED



## CONFIDENTIAL

Dated: 4h March 2011

THE ADMINISTRATIVE OFFICER
WILDLIFE INSTITUTE OF INDIA
P.O. BOX # 18, CHANDRABANI
DEHRA DUN – 248 001

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2010-11 - regarding.

Ref.: A/2-1/2007-WII dated 25th February 2010.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2010-11 (April 2010 to March 2011) is hereby submitted for further extension:

		/		Gyanesh Chhibber	Name
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Committee meetings.  Database management related to research projects.	research fellows at WII.  Preparation of agenda notes pertaining to	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting including despatch of invitations.	Coordination, monitoring and maintenance of files and records pertaining to various research activities.	Secretarial Assistance in the O/o The Research Coordinator.	Duties Allotted
				His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
research activities to WII website, Admin Section and Finance Section for Audit purposes. He also assists Research	of the Institute, his services are extremely important with the Research Coordinator. He	TRAC meetings and for the engagement of research fellows at WII. Over the years, he has shown good administrative and computer skills. Since, Shri Chhibber has a long	Gyanesh Chhibber are essentially required for monitoring the activities of all ongoing and new research projects along with organizing of the Annual Research Seminars (ARS) and	Besides executing various duties as mentioned in Col.2, the services of Sh.	Justification for further retention
4				At least a year.	Duration for further retention
TUTE	)		extension.	Recommended for further	Remarks

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Dated: 19th March 2010

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THE ADMINISTRATIVE OFFICER
WILDLIFE INSTITUTE OF INDIA
P.O. BOX # 18, CHANDRABANI
DEHRA DUN – 248 001

To,

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant, for the year 2009-10 - regarding.

Ref.: A/2-1/2007-WII dated 26th February 2010.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2009-10 (April 2009 to March 2010) is hereby submitted for further extension:

13	10				Gyanesh Chhibber	Name
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Committee meetings.  Database management related to research projects.	Preparation of agenda notes pertaining to	Assist in engagement and insurance of	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting	Coordination, monitoring and maintenance of files and records pertaining to various research	Secretarial Assistance in the O/o The Research Coordinator.	Duties Allotted
					His performance has been outstanding.	Evaluation (Outstanding/ Very Good/ Average/Below Average)
research activities to WII website, Admin Section and Finance Section for Audit purposes. He also assists Research	important with the Research Coordinator. He provides latest updated information on the	skills. Since, Shri Chhibber has a long experience of assisting the research activities	TRAC meetings and for the engagement of research fellows at WII. Over the years, he	for monitoring the activities of all ongoing and new research projects along with organizing	Besides executing various duties as mentioned in Col.2, the services of Sh. Gvanesh Chhibber are essentially required	Justification for further retention
					At least a year.	Duration for further retention
				GAGINGON,	Recommended for further	Remarks

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7, 10, 9, 8,	7.
02.22	Day-to-day correspondences related to Ove
	Evaluation (Outstanding/ Very Good/ Average/Below Average)
Coordinator regarding the fund allocations to research projects and handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI University, D. Dun.  It is important to mention that Sh. Chhibber has been handling all his official tasks very efficiently.	Justification for further retention
	Duration for further retention
	Remarks

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P.O. BOX # 18, CHANDRABANI, DEHRA DUN WILDLIFE INSTITUTE OF INDIA THE ADMINISTRATIVE OFFICER

Ref. : A/2-1/2008-Will dated 25th November 2008. Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant for the year 2008 - regarding.

Dated: 8th December 2008

CONFIDENTIAL

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2008 is



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The Research Coordinator.  8. Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI University, D. Dun.  9. Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute.  10. Also assisting for engagement, insurance, maintenance of files and records for Tiger based research programs/projects.	Duttes Allotted
	Evaluation (Outstanding/ Very Good/ Average/Below Average)
research projects and handling matters related to Ph.D. registrations of Will scholars with Saurashtra University, Rajkot and FRI University, D. Dun.  It is important to mention that Sh. Chhibber has been handling all his official tasks very efficiently and working in a single capacity, where at least two persons are required.	Justification for further retention
	Duration for further retention
	Remarks

THE ADMINISTRATIVE OFFICER
WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRA DUN



Dated: 11th December 2007

CONO, WILD Life Institute of India, Dehradum

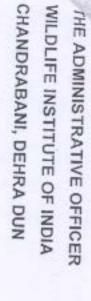
Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant for the year 2007 - regarding. Ref.: A/2-1/2007-WII dated 3rd December 2006.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator for the year 2007 is hereby submitted for further extension:

Name e	Duties Allotted	Evaluation (Outstanding/ Very Good/ Average/Below Average)	Justification for further retention	Duration for further retention	Remarks
Gyanesh Chhibber	ω N		S S S S S S S S S S S S S S S S S S S	At least a year.	Recommended for further extension.
3	Assisting in conduct of the WII's Annual Research Seminar and TRAC meeting including despatch of invitations.      Assisting in engagement and insurance of research		Seminars (ARS) and TRAC meetings and for the engagement of research fellows at WII. Over the years, he has shown good administrative and computer skills. Since, Shri Chhibber has a long experience of assisting the		<

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fellows at WII.  5. Preparation of agenda notes pertaining to research for TRAC, GB & Finance Committee meetings.  6. Database management related to research projects.  7. Day-to-day correspondences related to O/o The Research Coordinator.  8. Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI Deemed University, D. Dun.  9. Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute.  10. Also assisting for engagement, insurance, maintenance of files and records for WII-Project Tiger Monitoring Programme	Duties Allotted
	Evaluation (Outstanding/ Very Good/ Average/Below Average)
his services are extremely important with the Research Coordinator. He provides latest updated information on the research activities to Database Management Cell, Admin Section, Finance Section for Audit purposes, Policy Research Cell and Pls of the projects. He also assists Research Coordinator for the financial allocations to the research projects and handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI Deemed University, D. Dun.	Justification for further retention
	Duration for further retention
	Remarks

Administrative Officer with Coo. W.





Dated: 1st December 2006

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant for the year 2006 - regarding.

Ref.: A/2-1/2005-WII dated 13th November 2006.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research

Name	Duties Allotted	Evaluation (Outstanding/ Very Good/ Average/Below Average)	Justification for further retention	Duration for further retention	Remarks
Gyanesh Chhibber	<ol> <li>Secretarial Assistance in the O/o The Research Coordinator.</li> <li>Coordination, monitoring and maintenance of files and</li> </ol>	Outstanding	Besides attending to various duties as mentioned in Col.2, the services of Sh. Gyanesh Chhibber are essentially required for monitoring the activities of all ongoing and	At least a year.	Recommended for further extension.
	<ol> <li>Assisting in conduct of the Will's Annual Research Seminar and TRAC meeting including despatch of invitations.</li> <li>Assisting in engagement and insurance of research</li> </ol>		Seminars (ARS) and TRAC meetings and for the engagement of research fellows at WII. Over the years, he has shown good administrative and computer skills. Since, Shri Chhibber has a long experience of assisting the		42

	5. Preparation of agenda notes pertaining to research for TRAC, GB & Finance Committee meetings. 6. Database management related to research projects. 7. Day-to-day correspondences related to O/o The Research Coordinator. 8. Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI Deemed University, D. Dun. 9. Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute. 10. Also assisting for engagement, insurance, maintenance of files and records for WII-Project Tiger Monitoring Programme.	Duties Allotted
	agenda notes search for nance tings. gement rch projects. espondences he Research s related to ns of WII urashtra of and FRI sity, D. Dun. inal and Reports of ad and r projects of lies and roject Tiger amme.	
Short Start		Evaluation (Outstanding/ Very Good/ Average/Below Average)
ATT TO	his services are extremely important with the Research Coordinator. He provides latest updated information on the research activities to Database Management Cell, Admin Section, Finance Section for Audit purposes, Policy Research Cell and Pls of the projects. He also assists Research Coordinator for the financial allocations to the research projects.	Justification for further retention .
		Duration for further retention
-		Remarks
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Dated: 6/12/2005

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WILDLIFE INSTITUTE OF INDIA, CHANDRABANI, DEHRA DUN THE ADMINISTRATIVE OFFICER

To,

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant for the year 2005 - regarding.

Ref. : A/2-1/2005-WII dated 23rd November, 2005.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the O/o The Research Coordinator is hereby submitted for further extension:

pertaining to pertaining to TRAC, GB & Committee m 6. Database management of the related to reside to O/Coordinator. 7. Day-to-day of related to O/Coordinator. 8. Handling management ph.D. registres scholars with University, For Deemed University, For Deemed University on Annual Project various commongoing resident the Institute on Also assist recruitment, maintenance records for Monitoring I	Outies
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pertaining to research for TRAC, GB & Finance Committee meetings.  Database management related to research projects.  Day-to-day correspondences related to O/o The Research Coordinator.  Handling matters related to Ph.D. registrations of WII scholars with Saurashtra University, Rajkot and FRI Deemed University, P. Dun.  Maintaining of Final and Annual Project Reports of various completed and ongoing research projects of the Institute.  Also assisting for records for WII-Project Tiger Monitoring Programme.	Outies Allotted
	Evaluation (Outstanding/ Very Good/ Average/Below Average)
remely importar search Coordinate search Coordinate search activities nagement Cell, / ance Section poses, Policy I Pls of the prosists Research Cell alloc search projects.	Justification for further retention
	Duration for further retention
	Remarks

WILDLIFE INSTITUTE OF INDIA, CHANDRABANI, DEHRA DUN THE ADMINISTRATIVE OFFICER

Dehradus

Dated: 23/12/2004

CONFIDENTIAL

Sub.: Performance report of Shri Gyanesh Chhibber, Sect. Assistant for the year 2004 - regarding.

Ref.: A/2-1/2005-Will dated 20th December, 2004.

With reference to the above, the performance report of Sh. Gyanesh Chhibber, Secretarial Assistant in the 'Research Cell and Captive Breeding & Zoo Management Cell' is hereby submitted for further extension:

	Gyanesh Chhibber	Name
Assisting in conduct of the WII's Annual Research Seminar and	Secretarial Assistance in Research Cell and additional duties with Captive Breeding & Zoo Management Cell.     Coordination, monitoring and maintenance of files and records pertaining to various research	Duties Allotted
	Outstanding	Evaluation (Outstanding/ Very Good/ Average/Below Average)
skills during the conduct of recently held interviews for recruitment of researchers. Since, Shri Chhibber	Besides attending to various duties as mentioned in Col.2, the services of Sh. Gyanesh Chhibber are essentially required for monitoring the activities of all ongoing and new research projects along with organizing of the Annual Research Seminar(ARS) and TRAC meetings and for the recruitment of research fellows at WII. Gyanesh has shown	Justification for further retention
	At least a year.	for further retention
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Manuel	despatch of invitations.  4. Assisting in recruitment of researchers at WII.  5. Preparation of agenda notes pertaining to research for GB & Finance Committee.  6. Database management related to research projects.  7. Day-to-day correspondences related to Research Cell.  8. Assisting in conduct of the training programmes and workshops pertaining to Zoo Management cell including preparation of Course Material. Day-to-day functions of CBZM Cell which includes maintenance of files & database related to the CBZM CBZM Cell.	Duties Allotted	+
		Evaluation (Outstanding/ Very Good/ Average/Below Average)	
ATTESTED	years in assisting the research activities of the Institute, his services are extremely important with the Research Coordinator. He provides latest updated information on the research activities to Database Management Cell, Admin Sections, Finance Section for Audit purposes, Policy Research Coll, Admin Sections, Finance Section for Audit purposes, Policy Research Cell, Admin Sections, Finance Section for Audit purposes, Policy Research Cell, Admin Sections, Finance Section for Audit purposes, Policy Research Cell, Admin Sections, Financial allocations to the research projects to the tune of Lakhs of Rupees.  Further, in addition to the above he has been assigned responsibility with the Captive Breeding & Zoo Management Cell (CBZM). Sh. Gyanesh Chhibber assists in day to day functioning of the CBZM Cell in terms of maintaining files, dealing with correspondence, maintaining database and handling enquiries. He also looks after the financial dealing during the course(s) conducted by the CBZM Cell.	Justification for further retention	(7.b)
		Duration for further retention	
18 202 A.	Continue of the formation of the formati		Domarko

(Dr. A.J.T. Johnsingh) Dean, Faculty of Wildlife Sciences