



Dated: \_\_\_\_\_ December, 2020

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**Sub: Quotations for Conducting Security Audit of Wildlife Institute of India Website of www.wii.gov.in – regarding.**

Sir,

Wildlife Institute of India wishes to Conduct Security Audit of its Website (www.wii.gov.in). Sealed quotations are invited from the auditors empanelled by Indian Computer Emergency Response Team (CERT-In) under the Department of Information Technology, Government of India for the website security audit of WII website as per the terms & conditions given below:

**Terms & Conditions:**

**1. Eligibility Criteria**

- a) The firm must be an empanelled auditor of CERT-In for Website Security Audit. It should have an empanelment certificate valid upto 31<sup>st</sup> October, 2023.
- b) Documentary evidence of firm's GST registration to be furnished.

Bids not satisfying the above eligibility criteria / not accompanied by the requisite documentary proofs shall be rejected.

2. The Quotation should be prepared in sealed cover containing documents mentioned above, covers super scribing as “**Quotations for Conducting Security Audit of WII Website**” should reach the Purchase Officer, Wildlife Institute of India, Chandrabani, Dehradun-248001, Uttarakhand on or before 15-1-2021 upto 1700 hrs. Quotations received late will not be accepted by the Institute.



3. Offer must contain the name, office & e-mail addresses including telephone & mobile numbers of the authorized person(s), with their signatures. Unsigned or unstamped offer shall not be accepted.
4. The prices shall be quoted in Indian Rupees only. All taxes, duties, levies etc. applicable to be clearly indicated.
5. The selected agency would be required to complete the work within a period of 15 days from the date of issue of work order.
6. All pages of the bid being submitted must be signed and sequentially numbered by the bidder.
7. **Security Deposit:** The successful firm to whom the work will be awarded shall furnish a Security Deposit for 3% of total cost of the work order; which shall be returned after the satisfactorily completion of the work and verification/satisfaction of work by the user officer.
8. **Terms of Payment:**
  - (a) 100% payment will be made after completion of Security Audit of Wildlife Institute of India website WWW.WII.GOV.IN in stipulated time at the institute's satisfaction and under the terms and conditions.
  - (b) TDS will be deducted at source as per Government of India rules.
9. **Penalty:** The work is to be completed within 15 days after issue of work order from WII. Any delayed beyond 15 days shall attract a penal at the rate of .5% of the total value of the work order per week of delay subject to a maximum of 5% of the work order value.
10. The institute reserves the right to accept or reject any of the quotation straightway without assigning any reason.
11. The rates should be quoted on the following format only; failing which their offer will not be considered by the Institute:-

S.No	Description	Price (Rs.)	GST@%	Total Price (Rs.)
1.	Conduct comprehensive security audit of Wildlife Institute of India (wii.gov.in) Website			





#### SCOPE OF WORK:

1. The Auditor shall carry out an assessment of the vulnerabilities, threats and risks that may exist in the above mentioned website ([www.wii.gov.in](http://www.wii.gov.in)) through Internet Vulnerability Assessment and Penetration Testing which includes identifying remedial solutions and recommendations for implementation of the same to mitigate all identified risks, with the objective of enhancing the security of the website.
2. The website audit should be done by using Industry Standards and as per the Open Web Application Security Project (OWASP) methodology.
3. The audit of the website should be conducted in conformity with CERT-In guidelines. After successful security audit of the website, the security audit report from the auditor should clearly state that all web pages along with respective linked data files (in pdf / doc / xls etc. formats), all scripts and image files are free from any vulnerability or malicious code, which could be exploited to compromise and gain unauthorized access with escalated privileges into the webserver system hosting the said website.
4. On successful security audit, the agency will furnish certificate to WII with certificate validity date for the website stating that the website is safe.

Yours faithfully,



(A K Dubey)  
Purchase Officer