

**INVITATION OF TENDER OF HIRING OF IT CONSULTANT THROUGH GeM (Government e-Marketplace) (GEM/2020/B/679722) – INSTRUCTIONS TO TENDERERS**

**Subject: Inviting quotations for hiring of software consultant on monthly basis.**

Wildlife Institute of India invites tenders through Government e- Marketing (GeM) only from reputed, experienced and technically competent IT consultant service providers to develop and upgrade the software (scope of work is attached in the Bid and it may be requested from tigercell@wii.gov.in) The contract will be initially for a period of one year. The quantum of requirement of man month may increase or decrease during the period of contract. Bid has to be submitted through GeM Portal subject to the following Technical Eligibility Criteria and terms & conditions. The Institute may initially hire for 4 man months and subject to performance and requirement. Contract may be extended on mutual agreement of same rate and terms & conditions.

**Eligibility Criteria for Technical Evaluation**

The tendering Agency **must fulfil the following technical specifications in order to be eligible for technical evaluation of the bid described in Section A to C.**

**A. Technical Experience**

1. Service provider should have delivered mobile/tablet applications capable of capturing GPS tracks, geotagged images, transferring them to server application and storing spatial data in offline mode to Government Organizations. The attested copy of the previous work orders should also be enclosed along with the tender.
2. Service provider should have delivered solutions using OGC SFS compliant open source database PostgreSQL with PostGIS. Any experience and proof of expertise should also be enclosed along with the tender.
3. Service provider should have delivered solutions capable of rendering maps as images/image tiles as per OGC standards.
4. Service provider should have earlier handled GIS development projects with Government and trained Government personnel in using GIS tools and software like PostgreSQL/PostGIS, Geoserver, QGIS etc. An experience certificate or Work order should be furnished along with the bid.
5. The service provider should have delivered solutions where development of mobile/web or Desktop GUI is involved.

6. The service provider should have worked with Government organizations in hosting GIS applications on server.
7. The service provider must have a minimum of four years' experience in providing services to Public Sector Companies or any Government (Central or State) departments or institutions. Proof of at least two contracts relating to development of GIS based softwares to the above aforementioned institutions or department in last four years along with attested copies of the supply order be enclosed with the tender document.

**B. Earnest Money Deposit (EMD)**

The bidder should deposit Earnest Money Deposit (EMD) as mentioned in the BID **GEM/2020/B/679722**) should be submitted along with technical bids. The tender document without EMD shall be out rightly rejected. EMD of unsuccessful bidders would be returned.

**C. Terms and Conditions of the Contract**

**General**

1. The Registered Office of the Agency should be located in India.
2. The rates are to be quoted by the bidder for the above work in as Technology Consultant as monthly cost to buyer (Wildlife Institute of India).
3. The contract will be initially for a period of one year and is likely to commence from the date of signing of the agreement, which may be extended for a further period of one year on the same rates, terms and conditions depending upon the requirement and administrative convenience of WII. Any further extension can be considered on mutually agreed terms and condition. The WII, however, reserves the right to terminate / curtail the contract at any time after giving one week's notice without assigning any reason.
4. **Service provider will hand over all the source code of the application/ softwares, user manuals, and source code manuals to the Wildlife Institute of India. An affidavit in this regard should be enclosed.**
5. The profile of the professionals engaged by the bidding agency for carrying out the above works should be provided in the technical bid.
6. A pre bid conference will be organised with bidders and they may contact at [tigercell@wii.gov.in](mailto:tigercell@wii.gov.in) for scheduling this wherein the problem application requirements of WII will be discussed in details.
7. The bidders are required to quote GST separately at the rates applicable.
8. The bidder should not quote the rates on behalf of anybody else.

9. No sub letting will be allowed.
10. The financial offer of only those agencies shall be opened whose Technical Bids have been short-listed by the Institute.
11. TDS will be deducted as per prevailing Income Tax Laws and certificate to this effect shall be provided to the bidder by Institute.
12. Security Deposit: Earnest Money Deposit of successful agency will be converted into Security Deposit. The Security Deposit shall be released only after successful completion of the contract with the agency or otherwise if no dues are recoverable from the agency.
13. The duration of the contract shall be for a period of twelve months, which is extendable for a further period of two years on annual basis at the discretion of the Institute, except in the event of earlier termination under the terms and conditions. The contract shall automatically expire after completion of twelve months, unless extended further by mutual consent of both the parties in writing. The Institute may initially hire 2 nos of manpower and subject to the requirement. The actual requirement may increase or decrease at the time of awarding the contract. The number of man months for the contract period may also be increased or decreased at the same rate and terms & conditions.
14. The Institute has the absolute right to terminate the contract at any time before the due date of expiry without assigning any reason.
15. In the event of the agency desiring an earlier termination of the contract, the firm shall have to give three months advance notice to the Institute.
16. In case of breach of any of the terms of Agreement, the security deposit of the agency will be liable to be forfeited by the Institute. In addition, the Contract/Agreement will also be liable to be terminated. Any sum of money due or payable to the Institute including the security deposit refundable to him/her under the contract can be appropriated by the Institute against any amount, which the agency may owe to the Wildlife Institute of India, Dehradun.
17. In case of any difference of opinion or dispute arising between the Parties, regarding interpretation or implementation of any of the terms and conditions of the Contract which cannot be resolved through mutual negotiation shall be referred to an Arbitrator appointed in accordance with the provision of relevant Indian Law.
18. There will be a presentation by the firm on how it plans to address the problem/application of WII. A panel of 5 members from WII with external experts will evaluate the technical and innovative approach based on presentations and documentations of firms and shortlist them for opening of financial bids.

19. All meetings and presentations will be done over virtual platforms like google hangouts, skype, zoom, etc.
20. The venue of the proceeding & arbitration shall be Dehradun, Uttarakhand India.
21. The obligation and abilities assign out of this contract shall be construed in accordance with law of Union of India. The Court in Dehradun, Uttarakhand India shall have the exclusive jurisdiction.
22. Short-listing of Tenderers: The Institute will short-list technically qualified bidders as per criteria given above "Eligibility Criteria for Technical Evaluation" **described in Section A to C**. The Financial Bids of the technically qualified bidder only will be opened.
23. Technical Evaluation: The Committee constituted by the Institute, will do the Technical Evaluation of the tenders submitted by the bidding agencies.

**Note: Agencies which do not fulfil any or all of the above technical conditions or incomplete tender shall be summarily rejected and will not qualify technically.**

**All the bidders, who are fulfilled the above terms and conditions may register their bids through GeM only well in advance to the last date of bidding, so that there is no cause of any complaints due to technical snag or server on the last date of Bidding. Please take note that the L1 will be decided on the basis of eligibility criteria mentioned above and bid received on GeM portal.**

S/d  
(Purchase Officer)  
Wildlife Institute Of India  
Tele: 01325 2646100- 473

Copy to: Nodal Officer, IT Cell with a request to upload the same on Wildlife Institute of India website.