



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of Ministry of Environment, Forest and Climate Change,
Government of India)

Chandrabani, Dehra Dun - 248002, India

Phone: 0135-2646112 Website: www.wii.gov.in

Advt. No. WII/ADVT. 2/RP-CELL/October, 2024

The Wildlife Institute of India (WII) is an internationally acclaimed Institution that works towards strengthening wildlife conservation and management through capacity building, research, academics and advisory services. The institute is actively engaged in research across the breadth of the country on biodiversity-related issues. WII invites applications from **INDIAN NATIONALS** for **4 contractual positions** available under The Wildlife Institute of India-Category 2 Centre (WII-C2C) on World Natural Heritage Management and Training for Asia and the Pacific Region under the auspices UNESCO (https://wii.gov.in/unesco_category2_centre). Duly filled-in Application-Form along with all self-attested documents and application/processing fee shall be addressed **By-post only** to **The Nodal Officer, Research Recruitment & Placement Cell, Wildlife Institute of India, Chandrabani, Dehradun – 248 001 (Uttarakhand)** and, the same must reach the Institute latest by **1700hrs on 08 November, 2024**. The period of contractual term, EQ, DQ, Monthly Emoluments and other details of the advertised positions are given below:

1	
Title of the Project	Category 2 Centre on World Natural Heritage Management and Training for Asia and the Pacific Region Title of the Project
Position Advertised	Project Scientist II (Program Coordinator)
No. of Position(s)	One (01)
Monthly Emoluments	Rs. 67,000+HRA
Age limit	40 years
Project Duration	One year (Extendable)
Essential Qualification(s)	Doctoral Degree in natural sciences (Botany, Zoology, Wildlife Science, Forestry, Environmental Science etc.) from a recognized University or equivalent and three years of experience in Research and Development in Industrial and Academic Institutions or Science and Technology Organizations and Scientific activities and services
Desirable Qualification(s)	Demonstrated experience in a) leading multidisciplinary projects in the field of biodiversity and natural heritage management b) coordinating workshops and meeting c) dealing with reporting mechanism for international biodiversity

	related conventions
Description of Work	The candidate will primarily have a managerial role and oversee all activities of the Centre. Additionally, will be responsible for developing new programs including fund raising
2	
Title of the Project	Category 2 Centre on World Natural Heritage Management and Training for Asia and the Pacific Region
Position Advertised	Principal Project Associate (Lead – Capacity Building)
No. of Position(s)	One (01)
Monthly Emoluments	49,000+HRA
Age limit	40 years
Project Duration	One year (Extendable)
Essential Qualification(s)	<p>Master's degree in Natural Sciences (Botany, Zoology, Wildlife Science, Forestry, Environmental Science etc.) from a recognized University or equivalent</p> <p>and</p> <p>Eight years' experience in Research and Development in Industrial and Academic Institution or Science and Technology Organizations and Scientific activities and services</p> <p>Or</p> <p>Doctoral Degree in Natural Sciences (Botany, Zoology, Wildlife Science, Forestry, Environmental Science etc.) from a recognized University or equivalent</p> <p>and</p> <p>Four years' experience in Research and Development in Industrial and Academic Institutions or Science and Technology Organizations and Scientific activities and services</p>
Desirable Qualification(s)	Prior work experience in teaching/conducting training programs and workshops on international biodiversity related conventions, and nature-culture linkages. Excellent communication skills. Work experience in UNESCO World Heritage or other international conventions related matters.
Description of Work	Leading the academic and capacity building programs of the centre. Also, will develop new customized courses as per the emerging needs
03.	
Title of the Project	Category 2 Centre on World Natural Heritage Management and Training for Asia and the Pacific Region
Position Advertised	Principal Project Associate (Lead – Communications & Outreach)

No. of Position(s)	One (01)
Monthly Emoluments	Rs. 49,000+HRA
Age limit	40 years
Project Duration	One year (Extendable)
Essential Qualification(s)	Master degree in Science, Visual Communications/ Fine Arts, Bachelor degree in Engineering or Technology or Design from a recognized University or equivalent and Eight years' experience in relevant field and services
Desirable Qualification(s)	Candidates with high levels of creativity demonstrated by creating outreach materials, magazines, creative contents, website designing, etc. Skilled in handling various designing related software's.
Description of Work	Leading the production of outreach materials (books, magazines, reports, infographics), newsletter, and conducting outreach programs of the centre
04.	
Title of the Project	Category 2 Centre on World Natural Heritage Management and Training for Asia and the Pacific Region
Position Advertised	Project Associate I (Communications & Outreach)
No. of Position(s)	One (01)
Monthly Emoluments	Rs. 31,000+HRA
Age limit	35 years
Project Duration	One year (Extendable)
Essential Qualification(s)	Master degree in Science, Visual Communications/ Fine Arts, Bachelor in Engineering or Technology or design from a recognized University or equivalent.
Desirable Qualification(s)	Candidates with high levels of creativity and prior work experience on creating outreach materials, creative contents, website designing, and magazines. Skilled in handling designing related softwares.
Description of Work	Assist in the production of outreach materials (books, magazines, reports, infographics), newsletter, and conducting outreach programs of the center.

GENERAL TERMS & CONDITIONS

1. Applicant(s) are advised to carefully read stated terms & conditions and strictly follow the instructions while filling the application. Educational details should be entered strictly as per marksheets of education board/university
2. applications (application without age proof, without proof for EQ, without self-attested documents, without passport size photograph, without self-hand written Statement of Purpose) /late applications and applications not in the prescribed format as per **Annexure – I** are liable to be rejected.
3. Duly filled-in Application-Form along with all self-attested documents and application/processing fee shall be addressed **By-post only** to **The Nodal Officer, Research Recruitment & Placement Cell, Wildlife Institute of India, Chandrabani, Dehradun – 248 001 (Uttarakhand)** and, the same must reach the Institute latest by **1700hrs on Friday, 08 November, 2024.**
4. An Application Fee of **Rs. 500/-** (*Rupees Five Hundred only*) for the applicant(s) belonging to **General Category** shall have to be deposited through an online mode. However, category candidate(s) belongs to **SC/ST/OBC/EWS (Non-General Category)** and **Physically Challenged (PC)** are exempted from the said Application Fee but shall have to pay **Rs.100/-** as '**Application Processing**' Fee and, the same shall be payable

through **online/electronic mode** to the following Bank Account:

Account Name: RRP Cell Revolving

Name of the Bank: Union Bank of India

Branch: Wildlife Institute of India, Chandrabani,

Dehradun – 248 001 Account No.: 518502010059776

IFSC Code: UBIN0551856

5. Applicant shall also have to attach a copy of the Application/Processing Fee(s) deposited in the above-mentioned account along with the Application Form. Failing to attach the same shall lead to rejection of the application.
6. A candidate may apply for a maximum of two advertised positions with relevance to his/her academic education and, as per essential and desirable requisites of an advertised position(s). Candidate applying for more than one position shall have to submit separate Application Form and Fee for each position.
7. The subject on centre top of the envelope carrying application, must clearly mention “**Application for Advt. No. WII/ADVT.2/RP–CELL/October, 2024 at WII**” and also mention the name of post applied for.
8. Candidate(s) presently working/engaged with any WII’s project or research activity must ensure to attach a “No Objection Certificate” from their concerned PI/Nodal Officer, as the case may be.
9. Shortlisting of applicants for online interview will be based on essential qualification, age limit, percentage of marks in Bachelors’/ Master’s Degree, specialization relevance in Masters, research experience and (Publications- Paper published in journals, books Paper Presented in Workshops/ Seminars/ Symposiums/Conferences), as per WII rules).
10. The selection of short-listed candidates for online interview(s) shall be done for different positions as per criteria stated below:

a) Field/ Lab / Project Assistant category

% Marks in Bachelor’s Degree (As per EQ of the advertised post)	Specialization in relevance to the Project applied (relevance evidence can be produced/ submitted in the form of internship/ volunteering work done or previous work experience in the relevant field)	Total Marks
25 Marks	25 Marks	50 Marks

b) Project Associate - I category

% Marks in Master’s Degree (As per EQ of the advertised post)	Specialization in relevance to the Project applied (relevance evidence can be produced/submitted in the form of internship/ volunteering work done or previous work experience in the relevant field)	Total Marks
25 Marks	25 Marks	50 Marks

**c) Project Associate – II/ Senior Project Associates/ Principal Project Associates/ Project
Scientist I, II & III categories**

UGC/CSIR / ICAR NET with JRFship/WI I- NET Passed*	% Marks in Post Graduation (As per EQ of the advertised post)	Research/Work Experience	Publications in journal Conference, book chapter etc.	Total Marks
5 Marks	25 Marks	10 Marks	10 Marks	50 Marks

11. Candidate(s) must also mention the names with complete address, e-mail and contact details of the referees as mentioned in the Application Form.
12. A check-list of following self-attested documents shall be duly filled in the attached application form viz., Passport Size Photograph; Documents/testimonials; Copies of relevant research publications; Extracurricular activities etc.
13. Mere fulfilment of the minimum advertised qualification and experience requirement DOES NOT automatically entitle an applicant to be called for an interview. The decision of the Institute in all matters relating to eligibility, acceptance, or rejection of the application and mode of selection will be final and binding on the candidates. No inquiry or correspondence will be entertained from individual or agency.
14. Based on the above stated screening criteria, top ten (10) short-listed candidates against each respective advertised position shall be called for interview(s).
15. A duly constituted Selection Committee will conduct the recruitment process.
16. All original documents/certificates must be produced at the time of joining for necessary verification.
17. At the time of the verification of original documents or even after selection, if it is found that the applicant has attempted to wilfully conceal, misrepresent or canvass the facts, such applicant will not be considered for selection, and due action will be taken. Relaxation in the upper age limit shall be allowed in accordance with the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) OM No. 15012/2/2010- Estt. (D) dated 27.03.2012, as amended from time to time. However, the categories of upper-age relaxations are as follows:
 - a. Scheduled Castes and Scheduled Tribes up to 5 years.
 - b. Other Backward Class (OBC) up to 3 years
18. The positions advertised are purely temporary/contractual for the project period as specify in the advertisement. They will stand abolished after the completion of the project.
19. Candidates not found suitable for a particular post as advertised may be considered for a position at a lower grade as per recommendations of the Interview Committee. In this regard, recommendations/approval of the Interview Committee shall be considered as final.
20. The Institute's rules and regulations govern the project's tenure.
21. Canvassing in any form is liable to rejection of the candidature.
22. The list of selected candidates for interview will be uploaded in Announcements section of the Institute's website www.wii.gov.in/
23. After announcing the results, the candidate should join the project immediately.
24. The Director, WII, reserves the right to reject any application/candidature because of incomplete information provided by the candidate or for any other reason(s), thereof.

- **Registrar**
Wildlife Institute of India

**APPLICATION FORM FOR ADVERTISE CONTRACTUAL
POSITIONS AT WILDLIFE INSTITUTE OF
INDIA, DEHRADUN**

Project Sl. No. _____

Project Title:

1. Personal Information:

a.	Post Applied For		<i>Recent passport size colour photograph of the candidate</i>
b.	Name of the Applicant		
c.	Current Designation		
d.	Category (SC/ST/OBC/GEN)		
e.	Current Pay-Scale (<i>if any</i>)		
f.	Father's/Husband's Name		
g.	Date of Birth & Age in year		
h.	Contact Details	Correspondence Address	
		E-mail	
		Mob./Phone No.	

2. Academic Achievements:

Examination Passed	Year	University	Subject	Percentage of marks obtained
Higher Secondary				
Bachelors' Degree				
Masters' Degree				
Doctoral Degree (Ph.D.)				

3. Details of experience in relevant fields*(Attach self-attested copies of experience letter/certificate):*

S. No.	Name of Institute/Organization/ Department	Designation	Period		Monthly Emoluments
			From	To	

4. a) Details of Publications (please attach separate sheet if needed):

Category	Number
(1) Peer-reviewed journal articles	
(2) Technical/ Research Reports	
(3) Books/ Book Chapters/ Manuals	
(4) Others	

4. b) Details of Projects/work experience (please attach separate sheet if needed):

S. No.	Projects	Nature of Duties (Roles and responsibilities held by applicant)

5. Candidate passed UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*) should provide details.
6. A one-page self-hand-written **Statement of Purpose (SoP)** is mandatory for candidate(s) to apply against advertised position(s). Failing to submit the same, application shall be liable to be rejected.
7. Seminar/Symposium/Workshop/Conference attended.
8. Extracurricular activities. (Details may be given in a separate sheet).
9. Details of National Parks, Sanctuaries & Forest areas visited (if any).
10. Name, Address and Phone
Number of three referees:
1.
2.
3.

Declaration by the Applicant

I hereby declare that the entries in this form and additional particulars (if any) furnished in connection with the application are correct and true to the best of my knowledge & belief and nothing has been concealed therein.

(Signature of Applicant)

Place: _____ **Date:** _____

Check-list of the following documents/attachments is mandatory for applicant(s):

1. Copy of Application/Processing Fee(s) deposited to apply for the advertised position(s) is mandatory.
2. Recent passport size colour photograph of the candidate.
3. Category Certificate (SC/ST/OBC/EWS (Non-General Category))
4. Date of Birth Certificate
5. Academic Achievements as per details below:
 - i. Higher Secondary
 - ii. Bachelors' Degree

- iii. Masters' Degree
- iv. Doctoral Degree (Ph.D.) – If desired for the advertised post(s)
- 6. Documents related to work/research experience.
- 7. Details & documents of publication(s).
- 8. Documents related to passed UGC/CSIR/ICAR NET/GATE (JRFship/Assistant Professor)
- 9. Statement of Purpose (SoP) is mandatory for candidate(s) to apply against advertised position(s).
- 10. Documents pertaining to Seminar/Symposium/Workshop/Conference(s) attended.
Documents related to Extracurricular activities

For positions 3 & 4, candidates are need to attached portfolio of their design, art, or outreach materialalong with the application.